

ONAP TRAINING

Contract Administration and Procurement



VIRTUAL TRAINING

August 21-22, 2025 | 9am–3pm Pacific Time

TRAINING

This 2-day training will provide knowledge and understanding to attendees so they are able to conduct efficient and effective procurement and contract management that complies with HUD and other funding source requirements. Training topics will range from careful preplanning and the basics of purchasing to unique factors in tribal housing purchasing, the practical how-to's of procurement planning and policy development, as well as specific regional issues. Attendees will have the opportunity to participate in hands-on group exercises that are designed to turn theoretical knowledge into daily practice.

TRAINING REGISTRATION

Registration for this training is at no cost to Tribal housing professionals, but you must register to attend. Registration is available online at https://bit.ly/ContractAdminProcurement_August2025.

TRAINER

Cheryl Causley

Cheryl is an enrolled member of the Bay Mills Tribe of Chippewa Indians and served as their Housing Director for 28+ years. She proudly served as Chairwoman of the National American Indian Housing Council from May 2010 until May 2014. She also served as the Secretary and Vice-Chair from 1998-2010. On the Regional level, she served as the Chairwoman of the Great Lakes Indian Housing Association representing 31 Housing Entities around the Great Lakes-Eastern Woodlands area, for Seven Years. Ms. Causley's lifetime passion has been Indian Housing and helping all Tribes provide for our Native People. Ms. Causley is now the Principal of Cheryl A Causley and Associates who offers Housing Consulting and Management Services, and she is a Native American Housing Training & Technical Assistance provider.



TECHNOLOGY NEEDED

The training will be presented via an online platform. Participants will need a smart device (computer, laptop, tablet, or phone) with internet or WiFi connection.



INSTRUCTIONS AND MATERIALS

An email with the training material link(s) and final instructions will be sent by Friday, August 15, 2025.